**Faculty/Staff SJSS Mentor Memo of Understanding**

**Social Justice Student Scholar Research Initiative**

**Criteria and Expectations for Mentors**

Faculty and staff mentors for students participating in the Social Justice Student Scholar Initiative are required to mentor and guide the student throughout the duration of the student’s research project as well as with the student’s preparation for the presentation either in front of the Division of Community and Belonging (if the project is done during the fall semester) or at CARS (if the project is done during the spring semester)

Faculty and staff mentors receive a $500 honorarium per student’s project.

Faculty and staff mentors are expected to meet with the students bi-weekly. The faculty or staff mentor will set a schedule for meeting with the student prior to the start of the project and assist the student to prepare the presentation.

Faculty and staff mentors need to be knowledgeable of the student’s research project subject.

Faculty and staff mentors cannot take on more than one scholar project.

Faculty and staff mentors will be in contact with the Program Directors regarding any concern that may arise during the execution of the research project or the quality of the student’s work, as well as the student’s professionalism and execution of the research.

**2. Faculty/Staff Mentor Information:**

 **Mentor’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mentor’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Program Director:**

**Tonya Guzman** **tguzman7@naz.edu**